

## Congratulations Graduate!

### Recent Grad's To-Do List:

- ◆ Join the Caldwell University Alumni Group on LinkedIn
- ◆ Change your status to “alumni” on College Central
- ◆ Update your resume

The services of the Career Planning and Development Office are available to you after graduation and beyond. Career services available to alumni include:

- ◆ Resume and cover letter review
- ◆ Job search assistance
- ◆ Career exploration



## COLLEGE CENTRAL LOG IN INFORMATION for GRADS

Go to [www.collegecentral.com/caldwell](http://www.collegecentral.com/caldwell)

Change your status to “Alumni” or create an account if you’re a first-time user.

Once you are registered, click on “Search for Jobs/ Opportunities Posted to My School” on the top of the Home Page.

### Career Planning and Development Office

Aquinas 109  
Caldwell University  
973-618-3290 or [careers@caldwell.edu](mailto:careers@caldwell.edu)  
[www.caldwell.edu/career](http://www.caldwell.edu/career)



## RECOMMENDED RESOURCES FOR GRADS



Search for jobs and internships  
**C-JOBS**—[www.collegecentral.com/caldwell](http://www.collegecentral.com/caldwell)



Network and build a professional profile. Join the **Caldwell-2-Career Group** and **Caldwell Alumni** at [www.linkedin.com](http://www.linkedin.com)



Hourly, professional and executive jobs, careers and employment in NJ, [www.newjerseyjobnetwork.com](http://www.newjerseyjobnetwork.com)



**O\*Net**—The nation’s primary source of career and occupational information, [www.onetonline.org](http://www.onetonline.org)



**Indeed** - find millions of jobs from thousands of company web sites, job boards and newspapers. One search, all jobs.



**American Association for Employment in Education**– Job search handbook for educators. [www.aee.org](http://www.aee.org)



Career assessment for Caldwell College students  
[www.caldwell.edu/career](http://www.caldwell.edu/career)– click on **FOCUS 2**



**Idealist** - The world's best place to find volunteer opportunities, nonprofit jobs, internships, and organizations working to change the world since 1995.



**Glassdoor** - Search jobs then look inside. Company salaries, reviews, interview questions, and more - all posted anonymously by employees and job seekers.

For more information about services offered to graduates by the **Career Planning and Development Office**, go to [www.caldwell.edu/career](http://www.caldwell.edu/career).